



Dottie Higgins Klein, LMFT, RPT-S
Family & Play Therapy Center, Inc.
6811 Quincy Street
Philadelphia, PA 19119

Legal and Ethical Privacy Agreement for Live Online Classroom & Teleconferencing

I _____ agree to the following terms when I attend or present classes, courses, seminars, supervision, etc.—either in person or through live online technology or teleconferencing—operated by the Family & Play Therapy Center and taught by Dottie Higgins Klein, LMFT, RPT-S or any other teachers at any time in the present or future. I agree not to tape or make any video or audio recording of any of the classroom or online sessions or to share the confidential information contained in these sessions with any other parties. In the case of online classroom or teleconferencing, I agree that I am the only person attending the session by online technology or teleconferencing from my location or through my account, unless another person is present who has registered for the session with the Family & Play Therapy Center.

The system used for the live online classroom creates an archive of classes which is the sole property of Dottie Higgins Klein and the Family & Play Therapy Center. I am aware of this, and I give my permission to be videotaped and audiotaped. Although we may delete many of these recordings, I realize that the archives may someday be used publicly for training purposes, and I give my permission for this.

Dottie Higgins Klein and the Family & Play Therapy Center consider it a legal and ethical violation for participants to tape or voice record any materials in the classroom or through online technology or teleconferencing. Any violation of the above would be reportable to the therapist's ethics board. (Although it is difficult to tape without doing so consciously, if I find that I have accidentally recorded any class session or material, I agree to tell Dottie when I realize this and to erase the information immediately.)

I understand that I am earning credit for attendance and that I am responsible for accurately representing the time of my online participation.

If I say something that is personal and that I do not want in the archive, I will ask to have my words deleted.

This agreement also includes any off-site locations that the Family & Play Therapy center uses.

Signature: _____
(A faxed or scanned signature is considered the same as the original signature)

Date: _____