

**HOSTED
VIDEO REPLAY****SPT 701: Relational Sandtray Applications — A Mindful Approach**
*15-Hour Online Webinar — includes 3 hours live connection with presenter***Dates:** Three-Day Webinar — Thursday, July 27 to Saturday, July 29, 2023**Time each day:** 9:00 AM–3:00 PM ET; 6:00 AM–12:00 PM in California; starts early afternoon in UK & Ireland; early evening in India & Russia; late night/early morning in Australia & Japan**Format:** **Hosted Video Replay with Live Discussion Each Day****Location:** Online via Zoom. Class size limited to 50 participants with video cameras on during class.**Instructor:** Dottie Higgins-Klein, LMFT, RPT-S, AAMFT Supervisor**CEs:** **Total of 15 APT Play Therapy Specific Hours.** Online attendees can earn 11 non-contact hours and 4 live webinar hours applicable to RPT credential. Hours can be applied to APT Primary Areas: Play Therapy Skills and Methods, Play Therapy Special Topics, or Applicant's Choice. Approved Provider 96-030**Tuition:** \$225 with Early Registration by July 13
(See payment and discount information below.)**Rating:** **Course Rating 4.9** — SPT 701 was offered in the hosted video replay format in 2021, and participant rating was over 4.9 out of 5.**Course Highlights**

This course covers many creative applications of mindfulness based Sandtray and invites the deeper relational expression of two or more clients, of various ages and generations. View videos from actual client sessions and from this popular course demonstrating Relational Sandtray theory and techniques. Acquire easy-to-learn tools that you can frequently use to engage clients in a meaningful way.

- **PowerPoint guide** that matches the presenter's Power Point will be included as printable handout. Handouts will also include outline of many of the exercises in the webinar.
- Exceptional couple session video demonstrating a simple exercise using 6 objects for each. The depth of the conversation that happened is noteworthy. This exercise can be adapted for two people of various generations and ages.
- Theory and demonstration using Trauma Reality Sandtray of a 13-year-old whose destructive behavior is rooted in her parents' earlier ways of parenting that did not meet her needs. (Theory in Dottie Higgins-Klein book, pp. 278-285 – see below)
- Directed conjoint trays can be adapted to two or more family members of varying ages, eg., child and parent, teen and parent, couples, two siblings, adult and parent, etc.
- Two- or three-generational family-of-origin trays: theory, application, and discussion
- "Mindreading:" A sandtray exercise that helps any 2 people to improve communication through an understanding of the strengths and problems of Mindreading

About Sandtray Play Therapy: Sandtray Play Therapy integrates Sandtray theories with principles of mindfulness, which is a practice that nurtures conscious awareness of a person's whole-life experience. This method of Sandtray work reinforces the development, in therapy clients, of somatic awareness and affect modulation. Current research literature in the field of Interpersonal Neurobiology strongly supports these body-mind processes as being of great value for healing trauma and for personal integration. Sandplay has a "notable ability to awaken and then regulate right-brain limbic processes and can make it a powerful way to address painful, fearful, dissociated experiences." (from *Being a Brain-Wise Therapist: A Practical Guide to Interpersonal Neurobiology*, by Bonnie Badenoch)

*****HOSTED VIDEO REPLAY — Live Connection Components and Live Class Discussion**

During the webinar, the chat room will allow participants to communicate with one another. Each day there will be 60 to 90 minutes of live online discussion with the presenter, Dottie Higgins-Klein to integrate the day's material. Class size is limited to 50 participants and participants will have their video cameras on



throughout the class, to qualify for APT live webinar credits. Dottie is available for questions in advance of the training at 215-844-4321, ext 3.

Live Discussion each day: From 60 to 90 minutes each day will be a live online discussion with the instructor, Dottie Higgins-Klein, to integrate the day's material. In addition, Dottie is available for questions in advance of the training at 215-844-4321, ext 3.

CEs for APT: In accordance with APT guidelines, a brief test is administered following each day, to review concepts from the presentations and the live discussion. We also invite participant feedback about their experience of the classes. CEs assigned for the course will be equivalent to the time of each participant's active attendance.

APT Approved Provider 96-030 -- Family & Play Therapy Center has been approved by the Association for Play Therapy (APT) as an approved provider for continuing education since 1996. Director, Dottie Higgins-Klein, was awarded the professional training and education award for 2016 by the APT.

Objectives

This course is designed to help participants be able to:

1. Utilize primarily directive sandtray in a Family Systems Play Therapy framework for a wide range of relational issues, including two or more family members of any ages.
2. Describe and demonstrate the use of Individuation Sandtray Play Therapy to help with sibling rivalry and differences.
3. Describe and demonstrate the use of Cohesive (Conjoint) Sandtray Play Therapy when the family is disengaged, to build attachment among family members.
4. Apply Sandtray Play Therapy techniques to help all family members be multipartial in addressing and tolerating differences.
5. Identify how Interpersonal Neurobiology recommends the value of Sandtray Training and Play Therapy for healing trauma.
6. Utilize contrasting symbols of strength and vulnerability with any two relationships.
7. Apply Sandtray Play Therapy for breaking patterns or changing undesirable ways of relating.
8. Develop skills in the therapist's mindful use of language and silence when working with two or more people who are creating sandtrays. These skills are applicable to both play and sandtray therapy.
9. Explain the mindful approach to reading metaphors in dialogic sandtrays in a Family Play Therapy model.
10. Demonstrate how to mindfully monitor the therapist's own personal experience during Sandtray Play Therapy.
11. Explain the use of Reality Sandtrays in play therapy for families for deep trauma healing.

Required Reading

- *Sandplay Therapy: A Step by Step Manual for Psychotherapists of Diverse Orientations*, by Barbara Labovitz Boik and Anna Goodwin, - Reading the chapters in the following order will match the class schedule: Chapters 7, 5, 8, 9, 4, 6, 10, 1, 2, and 3. Past participants have found it advantageous to do the readings in advance.
- *Mindfulness-Based Play-Family Therapy: Theory & Practice*, by Dottie Higgins-Klein (Norton, 2013)

Recommended Reading

- *Wherever You Go, There You are: Mindfulness Meditation in Everyday Life*, by Jon Kabat-Zinn, read chapters 1, 2, and 3. The course will include 5-minute periods of mindfulness meditation.
- *Sandplay: Past, Present, and Future*, by Rie Rogers Mitchell and Harriet Friedman. (This can also be read after the class.)

Prerequisites

Sandtray Play Therapy courses may be taken in any order, although some prior training in Play Therapy, Family Therapy, or Sandtray Therapy is recommended. Participants in the United States must hold a graduate degree or be currently enrolled in graduate school in a related field. Participants outside the United States must have or be in the process of acquiring the appropriate credentials for practicing mental health services in their country.



Instructor

Dottie Higgins-Klein, LMFT, RPT-S, AAMFT Supervisor, received her Master of Family Therapy degree from Hahnemann University (now Drexel University). She is a Supervisor for the American Association of Marriage and Family Therapy (AAMFT) and a Registered Play Therapist Supervisor for the Association for Play Therapy (APT). Dottie began practicing mindfulness meditation in 1987 in a course with John Welwood called 'Psychotherapy as a Meditative Process'. She is a life student of Tibetan and Zen Buddhism. Having followed the framework that she learned over many years, including Focusing, she combines Mindfulness with Sandtray theory and practice and has been teaching sandtray postgraduate courses for more than twenty-five years.

Dottie is the clinical and administrative director of the Family & Play Therapy Center and author of *Mindfulness-Based Play-Family Therapy: Theory and Practice* (Norton, 2013). She was the recipient of the 2016 APT Play Therapy Professional Education & Training Award.

FEEDBACK FOR SPT 701: Relational Sandtray Applications

Feedback from Participants of SPT 701 with the same Hosted Video Replay format. (Rated at 4.9 out of 5!)

"One of the best! I learned so much...your demos are nothing short of breath-taking! Likewise, the question and response times were very valuable!" — DA

"I really appreciated the course. I learned some new ways to use sand tray with families. I found the approaches to be diverse and noticed how the work helped families with staying with their feelings, perspective-taking, empathy, understanding the impact of the past on present relationships, problem-solving, and healing trauma. The training will help me broaden my use of sand tray in therapy. Thank you for another meaningful experience at FPTC." — CF

"I love how in the class you address multiple aspects and nuances of how/when/with whom to use different types of sandtrays. It allows me to feel grounded and confident in being able to use various types of sand trays in sessions." — JR

"I really found the course content and delivery invaluable to my work. It was wonderful to be immersed in relational sandtray therapy for the past three days. The way the course content was delivered was excellent and then to have a group discussion with the course participants and Dottie was an invaluable piece to the integration of the case studies and course content! THANK YOU!" — DH

"I really like how the course is set up. I enjoy how Dottie is able to show us either a role play or an actual session and then she breaks it down and we get to ask questions about it. It's very conducive to everyone's learning styles." — DH

"It's really eye opening and mind stimulating to watch these examples and start thinking how these tools can benefit my client. I also like the discussions that help us get deeper into each case." — MG

"I appreciate seeing lighter sandtray applications along with the deeper work trays in order to work with families at different stages of therapy. I appreciate Dottie's comment about ability to be creative in using the fundamentals of her sand tray work." — LO

"So much valuable information to take in!" — RL



SPT 701: Relational Sandtray Applications

TUITION	Early Reg. Deposit by 7/15	75.00	15 CREDIT HOURS AVAILABLE			
	2nd Payment due 7/22	150.00	NON-CONTACT	PA Social Work Board for LSW, LMFT, & LPC*	15 hr.	
	TOTAL early tuition	\$225.00		Association for Play Therapy** -- Play Therapy Specific	11 hr.	
	Deposit after 7/15	100.00	LIVE WEBINAR	Association for Play Therapy** -- Play Therapy Specific	4 hr.	
	2nd Payment due 7/22	150.00		APT Primary Areas: Play Therapy Skills and Methods, Play Therapy Special Topics, or Applicant's Choice		
DISCOUNTS	TOTAL later tuition	\$250.00	FPTC Sandtray Play Therapy Certificate Program			15 hr.
	Early Reg. Discount: \$25 discount with reg. by 7/15		* The Family & Play Therapy Center is approved by the Pennsylvania State Board of Social Workers, Marriage and Family Therapists, and Professional Counselors to offer continuing education for social workers, marriage and family therapists, and professional counselors. The Family & Play Therapy Center maintains responsibility for the program. PA Social Work Board CEs transfer to many other states. Check with your state social work board. No fee for PA SW CEs.			
	Full-Time Student & Recent Graduate: 10% discount					
	Full-Time, At-Home Parent Disc.: 10% discount					
Retirement Discount: 10% discount		** The Family & Play Therapy Center is approved by the Association for Play Therapy to offer continuing education specific to play therapy. Our provider number is 96-030. The Family & Play Therapy Center maintains responsibility for the program.				
Generous Geographical Discounts for International Students:						
See registration details online!						
Course Withdrawal & Payment Policies:						
(a) If participant withdraws earlier than four weeks prior to the first day of a course, then participant will receive a full refund of the paid deposit, minus a \$25 withdrawal fee.						
(b) If participant withdraws within four weeks before the first day of a course (but earlier than one week prior to the first day), then participant will receive a full credit in the amount of the paid deposit to be applied to future courses and seminars at the center, minus a \$25 withdrawal fee.						
(c) If participant withdraws within one week before the first day of a course, then the deposit is forfeited.						
(d) Following the first day of a course, all payments are due as scheduled, and participant is responsible for payment of entire course tuition. Tuition is not reduced on account of missed class days.						
(e) A 1% late fee for past-due balances will be assessed at the end of each month, based on the amount past due on the last day of the month.						

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Professional Community Online

The Family & Play Therapy Center hosts a *Professional Community Online* that offers free membership to all mental health professionals from anywhere in the world.

Membership in this community of mental health professionals will allow you to

- Connect with fellow participants and expand your professional network.
- Discuss clinical questions with other mental health professionals.
- Pick up your schedules and readings, and receive course announcements for our trainings.
- Access our Interactive Live Online Classrom (iLOC), if you are joining us for class online.

Please follow these instructions to create a profile. If you are having any difficulty, we are always happy to answer any questions and to help guide you through the process. Please feel free to call us in the office at 215-844-4321 ext. 1. Thank you!

How to Create Your Profile in the Professional Community Online

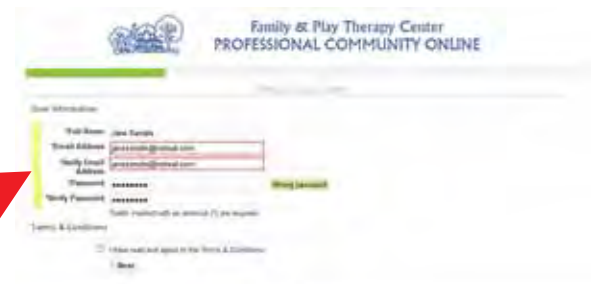
1. Go to our website: www.fptcenter.com
2. On the navigation bar across the top, click on the "Community" tab.



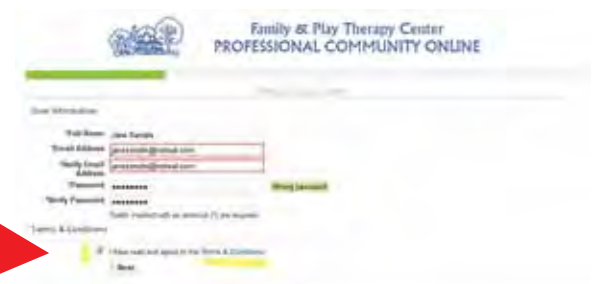
3. Click on the "Join Us Now! It's Free!" button.



4. Fill in your full name, e-mail address (2 times), and password (2 times). The email address that you enter here is the one where you will receive notices regarding the community site. This email address will not be displayed, and you may choose a different email below for display in the community.



5. Click box to indicate agreement to terms. Click "Terms & Conditions" link to read terms.

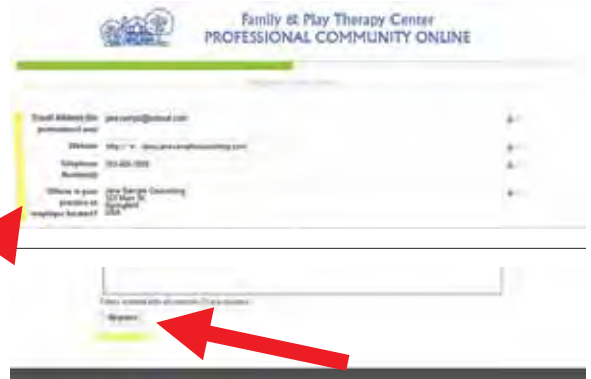


6. Click "Next" button.



7. Provide information requested. Fields marked with an asterisk are required. The others are optional. We encourage you to provide enough information to give other community members a sense of your background and practice. Please note that the email address that you enter here will be displayed to other members of the community, and it does not need to match the email address that you entered above.

8. When you have completed this information, click the "Register" button at the bottom of the page.

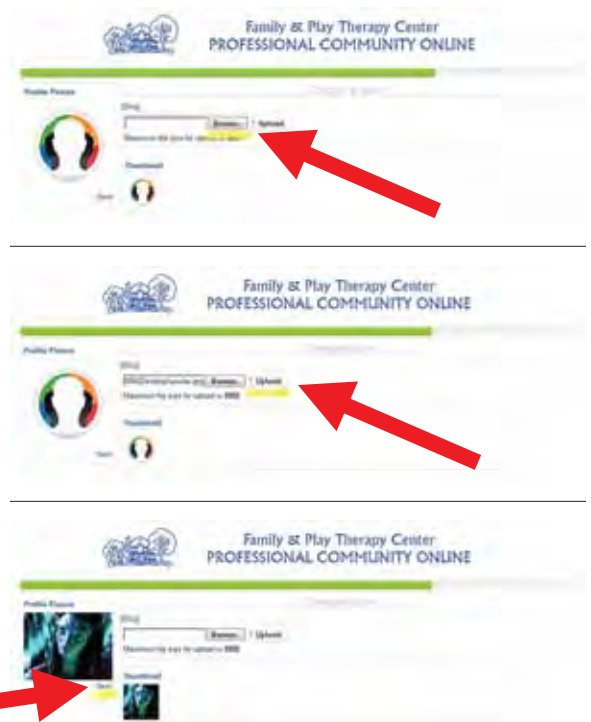


9. Here's where you upload your photo. You may click on "Skip" at the top and upload your photo later, if you don't have one handy. Please keep in mind that a photo on your profile will really allow others in the community to see you as a human being, rather than just a name on a list. In addition, you will only be eligible for certain perks, such as our free seminar attendance drawings, if you have a photo of yourself in your profile. If you are having any difficulty uploading a photo, please let us know, as we are always happy to help!

10. Click 'Browse'.

11. Find and select your photo on your computer. Click 'Upload'. You will see the photo and a preview of the thumbnail that will show up with your posts on the community site.

12. Click 'Next' to complete your registration.



13. Within the next couple of minutes, you will receive an email at the email address that you provided with your password in step 4. The email will contain an activation link. Just click on this link, and your profile will be activated. (If you are having trouble clicking on the link, please copy and paste it into the address bar on your browser.) You are now able to log in to the community site with your email address and password!

NOTE: If you have any difficulty in any of these steps, please give us a call in the office at 215-844-4321 ext. 1, and we'll be happy to guide you through the process!

REGISTRATION, DISCOUNTS, & POLICIES

How to Register Online for Courses and Seminars

NOTE: The entire registration process takes place over a secure, encrypted connection in order to ensure the privacy of your information, and we will never share your registration information with anyone else.

1. Create a Profile

In order to register for courses and seminars through our website (www.fptcenter.com), **you must have a profile in our community site** (Professional Community Online). If you already have a profile, go on to step 2. If you do not yet have a profile, please click the help button on our website (www.fptcenter.com) and follow the instructions for creating a profile. It's free and takes only a few minutes!

2. Log in to the Professional Community Online

Go to www.fptcenter.com. On the navigation bar across the top, click on the "Community" tab.

3. Click on the 'REGISTER' Tab

Once you are logged into the community site with your profile, just click directly on the 'REGISTER' tab at the top of the screen (NOT the 'View Registration & Make Payments' drop-down menu item below it) in order to start the registration process.

4. Select a Course

Review the listing of courses and select the course you wish to register for by clicking on the title or the 'Register' button.

5. Provide Contact Information

On the first page of the registration process, you will provide your current contact information. This contact information will be used only by us in order to communicate with you, and we will not share it with anyone else. If you are using a discount code (see more information below), then enter it on this page. When you have completed this page, click the 'Next Step' button.

6. Review Your Registration Information

On the next page, please review the contact information and the listing of amount due with registration. If you wish to make any corrections, use the 'Back' button. Otherwise, click the 'Next Step' button to continue.

7. Select Your Payment Method

On this page, please select which payment method you would like to use. If you would like to pay with a credit card (Visa, MasterCard, Discover, or American Express) right away in order to secure your spot in the course or seminar, then select 'Quickbooks Merchant Services'. Your credit card information will be handled with state-of-the-art security and encryption and will not be saved after being processed. If you prefer to pay later, there are several options: Mail in Payment, Call in Payment, and Payment from Agency. Please select the appropriate option. Once you have made your selection, click the 'Next Step' button.

8. Enter Your Credit Card Information (if applicable)

If you selected payment by Quickbooks Merchant Services, then you will enter your credit card information on this next page. Once you have completed this page, click the 'Submit' button.

9. Registration Complete!

You will receive a message on the screen that your registration has been submitted. You will also receive an email confirmation of your registration and credit card payment (if you made one). If you indicated that you will pay later, please be sure to follow up on that right away in order to be sure that your slot is held.

IMPORTANT: The confirmation email will include an attachment of our Ethical and Privacy Agreement. If you have not previously submitted a signed agreement, please print, sign, and return this agreement to us as soon as possible, as it will be required before you attend any course. You may return it by fax (+1 215 844 8877) or by email (administration@fptcenter.com).

DISCOUNTS

In addition to our Early Registration Discount, which will be automatically calculated in your online registration if it is currently available, we also have several other discounts available. We seek to make our courses as accessible as possible to therapists in a range of circumstances. Please note that Early Registration Discounts expressed as a dollar amount refer to the discount from full tuition rate; the discount is applied as a percentage and therefore adjusted based on other discounts applied. Please see specific information and requirements for discounts below.

Full-Time Student Discount — 10% discount — Automatically Calculated with Online

Registration — You qualify for the Full-Time Student Discount if you are currently enrolled in a full-time accredited graduate program in a field of psychology, taking at least 3 courses per semester, during the full term of a course at the Family & Play Therapy Center, and if you are paying for the course personally.

Recent Graduate Discount — 10% discount — Automatically Calculated with Online

Registration — You qualify for the Recent Graduate Discount if you have graduated from an accredited graduate program in a field of psychology during the year preceding your enrollment in a course at the Family & Play Therapy Center, and if you are paying for the course personally.

Full-Time At-Home Parent Discount — 10% discount — Automatically Calculated with Online

Registration — You qualify for the Full-Time At-Home Parent Discount if you are at home for child care and do not have employment beyond seeing up to three clients per week, during the full term of a course at the Family & Play Therapy Center, and if you are paying for the course personally.

Retirement Discount — 10% discount — Automatically Calculated with Online Registration —

You qualify for the Retirement Discount if you are a retired professional from a field of psychology and do not have employment beyond seeing up to three clients per week during the full term of a course at the Family & Play Therapy Center, and if you are paying for the course personally.

Geographical Discounts — 10%–65% discount — Automatically Calculated with Online

Registration — If (1) you are a *full-time resident* of a country that is listed in our Geographical Discount Tables (see below) and (2) you hold a **university degree** in a field of psychology, then you are eligible for a Geographical Discount for attending a course or seminar online through our Interactive Live Online Classroom as an *iLOC @ Home participant*. Please see the tables for percentage of discount and discount codes for use in online registration. If your country falls into Group 6 in our Geographical Discount Tables and you are unable to pay the discounted rate, we welcome you to call for information about applying for a need-based scholarship.

Geographical Discount Tables --- *iLOC @ Home ONLY*

To be eligible for these discounts for attending a course or seminar online through our Interactive Live Online Classroom *as an iLOC @ Home participant*, you must (1) **be a full-time resident** of a country that is listed in our Geographical Discount Tables and (2) **hold a university degree** in a field of psychology. If your country falls into Group 6 in the tables below and you are unable to pay the discounted rate, we welcome you to call for information about applying for a need-based scholarship.

GROUP 1 – 10% Discount

Andorra	Gibraltar	Macau
Australia	Greenland	Monaco
Austria	Guernsey	Netherlands
Bahamas	Hong Kong	Norway
Belgium	Hawaii (US State)	Qatar
Bermuda	Iceland	San Marino
British Virgin Islands	Ireland	Singapore
Brunei	Isle of Man	South Korea
Canada	Israel	Spain
Cayman Islands	Italy	Sweden
Denmark	Japan	Switzerland
Falkland Islands	Jersey	Taiwan
Finland	Kuwait	United Arab Emirates
France	Liechtenstein	United Kingdom
Germany	Luxembourg	

GROUP 2 – 20% Discount

Aruba	Faroe Islands	Poland
Bahrain	Greece	Portugal
Barbados	Hungary	Saudi Arabia
Cyprus	Lithuania	Seychelles
Czech Republic	Malta	Slovakia
Equatorial Guinea	New Zealand	Slovenia
Estonia	Oman	Trinidad and Tobago

GROUP 3 – 30% Discount

Antigua and Barbuda	French Polynesia	Mexico
Argentina	Gabon	New Caledonia
Belarus	Guam	Puerto Rico
Botswana	Latvia	Russia
Chile	Lebanon	Saint Kitts and Nevis
Croatia	Malaysia	Saint Maarten
Curaçao	Mauritius	Uruguay

GROUP 4 – 40% Discount

Anguilla	Iran	Saint Lucia
Brazil	Kazakhstan	Saint Vincent
Bulgaria	Libya	South Africa
Costa Rica	Montenegro	Turkey
Dominica	Northern Mariana Islands	Turks and Caicos Islands
Grenada	Panama	US Virgin Islands
Grenadines	Romania	Venezuela

GROUP 5 – 50% Discount

American Samoa	Cuba	Montserrat
Azerbaijan	Dominican Republic	Palau
Belize	East Timor	Peru
Bosnia and Herzegovina	Ecuador	Serbia
China	Jamaica	Suriname
Colombia	Republic of Macedonia	Thailand
Cook Islands	Maldives	Tunisia

GROUP 6

Option 1: Online Registration Now – 65% Discount

Option 2: If your country falls into Group 6 and you are unable to pay the discounted rate, please call us at +1 215 844 4321 to apply for a need-based scholarship.

Afghanistan	Haiti	Republic of the Congo
Albania	Honduras	Rwanda
Algeria	India	Saint Helena, Ascension and Tristan da Cunha
Angola	Indonesia	Saint Pierre and Miquelon
Armenia	Iraq	Samoa
Bangladesh	Jordan	São Tomé and Príncipe
Benin	Kenya	Senegal
Bhutan	Kiribati	Sierra Leone
Bolivia	Korea, North	Solomon Islands
Burkina Faso	Kosovo	Somalia
Burma	Kyrgyzstan	Sri Lanka
Burundi	Laos	Sudan & South Sudan
Cambodia	Lesotho	Swaziland
Cameroon	Liberia	Syria
Cape Verde	Madagascar	Tajikistan
Central African Republic	Malawi	Tanzania
Chad	Mali	Togo
Comoros	Marshall Islands	Tokelau
Côte d'Ivoire	Mauritania	Tonga
Democratic Rep. of the Congo	Moldova	Turkmenistan
Djibouti	Mongolia	Tuvalu
Egypt	Morocco	Uganda
El Salvador	Mozambique	Ukraine
Eritrea	Namibia	Uzbekistan
Ethiopia	Nauru	Vanuatu
Federated States of Micronesia	Nepal	Vietnam
Fiji	Nicaragua	Wallis and Futuna
Gambia	Niger	West Bank and Gaza
Georgia	Nigeria	Western Sahara
Ghana	Niue	Yemen
Guatemala	Pakistan	Zambia
Guinea	Papua New Guinea	Zimbabwe
Guinea-Bissau	Paraguay	
Guyana	Philippines	

COURSE WITHDRAWAL & PAYMENT POLICIES

Course Withdrawal Policy for Academic Term Courses:

Academic Term Courses are courses that meet over the span of several months on a biweekly or monthly basis. Tuition is composed of (i) a deposit, which must be paid at the time of registration, and (ii) installments, which may be paid according to the schedule described in the course brochure.

- (a) If participant withdraws prior to four weeks before the first day of a course, then participant will receive a refund of the paid deposit and installments, minus a \$50 withdrawal fee.
- (b) If participant withdraws within four weeks of the first day of a course, but earlier than one week before the first day, then participant will receive a refund of paid installments and a credit in the amount of the paid deposit to be applied to future training or supervision at the center, minus a \$50 withdrawal fee.
- (c) If participant withdraws within one week before the first day of a course or on the first day of a course, then participant will receive a refund of paid installments and a credit in the amount of the paid deposit to be applied to future training or supervision at the center, minus a \$100 withdrawal fee.
- (d) Following the first day of a course, participant is committed from completing the course, and participant is responsible for payment of full yearly course tuition. Full course tuition is not reduced on account of absences; however, participant may attend missed classes with no charge during the next time that the class is offered in the recurring cycle of the curriculum.
- (e) A late fee will be assessed for past-due balances and late payments. See our payment plan brochure for details.

Course Withdrawal Policy for Short Term Courses:

Short Term Courses are courses and seminars that meet over the span of one to five contiguous days. Tuition is composed of (i) a deposit, which must be paid at the time of registration, and (ii) installments, which may be paid according to the schedule described in the course brochure.

- (a) If participant withdraws prior to four weeks before the first day of a course, then participant will receive a refund of the paid deposit and tuition, minus a \$50 withdrawal fee.
- (b) If participant withdraws within four weeks of the first day of a course, but earlier than one week before the first day, then participant will receive a refund of paid installments and a credit in the amount of the paid deposit to be applied to future training or supervision at the center, minus a \$50 withdrawal fee.
- (c) If participant withdraws within one week before the first day of a course or on the first day of a course, then participant forfeits either (i) \$150 or (ii) half of the paid deposit and installments, whichever is greater, and will receive a credit in the amount the remaining paid deposit and installments.
- (d) Following the first day of a course, participant is committed to completing the course, and participant is responsible for payment of full course tuition. Full course tuition is not reduced on account of absences.
- (e) A 1% late fee for past-due balances will be assessed at the end of each month, based on the amount past due on the last day of the month.

Payment Plan for Academic Term Courses

The Family Center offers a payment plan for Academic Term Courses. Upon registration for the course, registrant pays the deposit. The tuition balance can be paid either in 8 monthly installments starting on September 1, or in a one-time payment on September 1 (or upon registration, whichever date is later). The installment plan is charged by the Center in our administrative office and there is no extra fee for this plan.

QUESTIONS?

If you have any questions, please call us in the office at +1 215 844 4321 ext 1.
Thank you!

**Family & Play Therapy Center
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Philadelphia, PA 19119**

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Web: www.fptcenter.com

Email: workshops@fptcenter.com